

# MERIDIAN METROPOLITAN DISTRICT

12111 East Belford Avenue  
Englewood, Colorado 80112  
Phone: 303-790-0345 Fax: 303-790-1754  
Email: [admin@meridiandistrict.com](mailto:admin@meridiandistrict.com)

## TEMPORARY FIRE HYDRANT WATER USEAGE PERMIT

The following Applicant has requested the use of a District-owned Fire Hydrant:

### CONTACTS:

Permit Holder Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Permit Holder Job Title: \_\_\_\_\_  
Company Name: \_\_\_\_\_  
Company Address: \_\_\_\_\_  
Company Email: \_\_\_\_\_ Phone: \_\_\_\_\_  
Onsite Point of Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

### REQUESTED WATER USE:

Potable Water    Non-Potable Water  
Project Description (name, address, duration):

Maximum Flow Rate: 150 GPM  
Maximum Gallons per Day: 60,000  
Hours of Use: 7:00 a.m. to 5:00 p.m.

Estimated Daily Volume (gallons): \_\_\_\_\_ Estimated Total Project Volume (gallons): \_\_\_\_\_

**Uses outside these parameters will be cause for Revocation of Permit and Deposits. Please refer to the Service Use Agreement.**

### FEES:

Security Deposit (Refundable*):	\$3,000.00
Hydrant Meter Monthly Rental Fee:	\$100.00
2026 Potable Hydrant** Usage Rate (Billed Monthly):	\$16.23 / 1,000 gallons
2026 Non-Potable Hydrant** Usage Rate (Billed Monthly):	\$15.76 / 1,000 gallons
Failure to provide monthly meter readings by the last day of each month:	\$250.00
Hydrant Meter Wrench (If Not Returned):	\$50.00

\*Any damage to the meter or failure to return the meter will result in a forfeiture of the security deposit. If no meter reads are submitted for two consecutive months, the meter is considered abandoned, and the deposit will be forfeited.

\*\*Water type will be determined by the District.

### INTERNAL USE ONLY

Approved Water Use:            Potable Water            Non-Potable Water

Check No.: \_\_\_\_\_            Account No.: \_\_\_\_\_            Meter No.: \_\_\_\_\_

Meter shall be checked in by: \_\_\_\_\_            Checked in by: \_\_\_\_\_

Meter Reading Out: \_\_\_\_\_            Meter Reading In: \_\_\_\_\_

Hydrant Meter Returned:    Yes    No            Hydrant Meter Wrench Returned:    Yes    No

**FIRE HYDRANT METER SERVICE USE AGREEMENT**

**Proper Use of Meters:**

- **Hydrant Operation:** First securely fasten the meter to the fire hydrant, then fully close gate valve on metering assembly, then you must open the fire hydrant completely before utilizing the meter assembly gate valve to regulate flow.
- **Flow Regulation:** Use the gate valve on the meter to control flow, ensuring it does not exceed 150 gallons per minute to avoid overburdening the pump-sustained system.
- **Opening and Closing:** Gradually open hydrants over 3-5 minutes to prevent water hammer, protecting the system’s integrity. Alarms at the station will indicate if water hammer is occurring, this will necessitate a District response.
- **Tool Usage:** Only the provided fire hydrant wrench is permitted for hydrant operation, ensuring the equipment’s proper handling. The use of any other tool to operate the hydrant is strictly prohibited.
- **Approved Locations:** Meters must be used only at designated hydrant locations to ensure compliance with District regulations.
- **Water Application:** Direct spraying is not allowed; use water solely for filling trucks or towers with an appropriate air gap. All water trucks and towers shall be equipped with an air gap for filling that is at least two times the diameter of the fill line. If no air gap is available, an approved and tested back flow assembly shall be used directly attached to the Fire Hydrant Meter. Current backflow testing reports shall be furnished to the District before use. Backflow assemblies must be properly supported to prevent damage to the meter and hydrant.
- **Meter Storage:** Fire Hydrant Meters must be removed at the end of the workday and stored in a secure location. Leaving Fire Hydrant Meters attached to Hydrants in freezing conditions may cause damage to both the Meter and the Fire Hydrant.

**Security Deposit:**

Customer agrees to pay a \$3,000 security deposit. Deposit is fully refundable is hydrant meter and meter wrench are returned undamaged and all fees/charges have been paid in full. Meridian Metropolitan District will withhold from the deposit any unpaid fees and charges. An unreturned or damaged meter will result in forfeiture of the security deposit.

**Hydrant Meter Monthly Rental Fee:**

The hydrant meter monthly rental fee will be charged while the meter is in customer’s possession. If possession of the meter is for a partial month, the monthly rental fee will be prorated.

**Monthly Meter Reading:**

The meter reading is due the last day of each month. To ensure accurate usage billing, please take a photo of the meter reading and stamped meter number and email it to [admin@meridiandistrict.com](mailto:admin@meridiandistrict.com). As an alternative, bring the meter to the Meridian Metropolitan District office for a physical reading by a District representative. Hours of operation are 7:00 AM to 3:00 PM. Failure to provide the monthly reading by the last day of the month will result in a \$250 meter reading charge.

**Final Return of Meter:**

Upon completion of use, meter and wrench are to be returned to the Meridian Metropolitan Office at 12111 E. Belford Ave., Englewood, CO, 80112. A final meter read will be taken at that time. The meter will be inspected for damage. Should damage be found, the security deposit will be forfeited. Within 30 days of the return, Meridian Metropolitan District will send a letter explaining any fees incurred and a final disbursement of the security deposit if applicable.

**Failure to abide by these bylaws will result in District Fire Hydrant Meter confiscation and retainage of the security deposit.**

**The use of any fire hydrant on the District’s system shall be at the convenience of the District and as such the District may stop usage at any time.**

**Please allow at least 1 week for processing. We will call the contact provided when the application has been approved.**

**SIGNATURE:**

Permit Holder’s Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**INTERNAL USE ONLY**

**Meridian Metropolitan District**

Accounting Office Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Superintendent of Distribution and Collections: \_\_\_\_\_

Date: \_\_\_\_\_

Director of Engineering and Operations: \_\_\_\_\_

Date: \_\_\_\_\_